

Assess the task and its users

Equipment risk review worksheet

Use as a starting worksheet, not a completed risk assessment. A competent site reviewer must identify the actual hazards, assess the risks, decide controls and check they work.

Site / task / equipment:

Assessor / people consulted / date:

People affected, including visitors and vulnerable users:

Hazard / who may be harmed	Existing controls / effectiveness	Further action / owner / due
Hot drinks / scalds		
Leaks / slips		
Electrical damage / wet area		
Access / lifting / cleaning tasks		
Other site-specific hazards		

Serious issue requiring immediate action:

Approved restrictions / escalation:

Site review and approval required. Blank templates are not completed evidence.

Source notes (checked 12 Sep 2026): HSE: managing risks and risk assessment

Review and close actions

Equipment risk review worksheet

This template deliberately does not assign a universal numerical risk score. Apply your organisation's approved method and record the rationale. Stop unsafe use and follow the site emergency process where necessary.

Assessment reference / review date:

Risk evaluation method / remaining risk decision:

Action / owner	Target / completed date	Evidence / effectiveness check

Communicated to / training required:

Approved by / date:

Next review / change triggers:

Link to incident or maintenance records:

Site review and approval required. Blank templates are not completed evidence.

Source notes (checked 12 Sep 2026): HSE: managing risks and risk assessment